

**FORM OF CONFIDENTIAL REPORTS OF
SENIOR NURSING OFFICER, NURSING OFFICER AND ASSISTANT NURSING SUPDT.**



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
BASNI PHASE II, JODHPUR-342005**

REPORTS OF THE YEAR/PERIOD ENDING
(To be completed by the Administration Section)

1. Name
2. Date of Birth
3. Date of appointment to the present post
4. Present appointment
5. Scale of Pay
6. Department in which employed

PART-II

(To be completed by officer under whom working)

1. Interested and knowledge in Nursing of patients
2. Intelligence and personal integrity
3. Punctuality
4. Devotion to duty
5. Ability to co-operate and maintain harmonious relationship with members of other profession and other nursing colleagues in the institute
6. Ability to control menial staff & ability to supervise them
7. Ability to organize and adaptability in case of emergency
8. Ability to keep stock and control loss
9. Interest in professional development.
10. Harmonious living in hostel and keeping up the hostel rules
11. Grad
Outstanding, Very Good, Good, Fair, Poor

Responsibility and supervision,

**Signature of the Reporting Officer
Designation**

**Signature of the Reviewing Officer
Name(In block letters)
Designation**